





Flexi-time allows employees to choose when their work day starts and ends, as long as they're on the job during a specified core amount of time.

Another arrangement is the compressed work week. For example, employees work four 10-hour days, three 12-hour days or a complete 80 hours of work in nine days.

Flexi-time not only helps employees better manage their home and work life balance, but it also benefits employers and the community.

Benefits include:

- Greater staff morale and job satisfaction. Most employers offering flexi-time work options report improvements in recruitment, reduced absenteeism and increased productivity
- Increased employee satisfaction and production
- Greater staff retention and increased ability to attract new staff
- The ability to attract a higher level of skills because the business is able to invite and retain a more experienced and diverse workforce
- Work time visits to doctor/ dentist are in employees' time
- Staff having more control of their workloads, and managing a better balance between life and work
- Allowing staff to schedule their travel time to avoid congestion
- Measuring employees' attendance
- An incentive to complete tasks instead of carrying them forward
- Spreading out the peak travel times, enabling people to use public transport or carpool



